

VILLAGE OF ALMONT

ORDINANCE 159.12

An Ordinance amending Ordinance No. 159, Section 5.09(1)(b), Section 5.09 (1)(c), and Section 19.02(1).

THE VILLAGE OF ALMONT ORDAINS:

SECTION 5.09(1)(b). Application for Permit.

- (1) Written application shall be made on forms provided by the Village of Almont.
- (2) Such application shall be accompanied by a site plan, sign drawing and sign data presented in accordance with the following requirements and showing the information hereinafter required:
 - (a) The site plan shall be drawn to a scale not less than fifty (50) feet to the inch.
 - (b) The site plan shall show the location of existing and proposed sign(s) and all existing and proposed structures within two hundred (200) feet of the sign(s).
 - (c) The site plan shall show the location of existing and proposed streets, roadways, parking areas, signs, entrances and exits within two hundred (200) feet of the proposed sign(s).
 - (d) Drawings of the proposed sign(s) to be erected or installed on the site shall be submitted with the site plan and shall include all of the following detailed information:
 - (1) Height of the sign above the ground.
 - (2) Surface of the sign (material, color, and dimensions).
 - (3) Area of sign surface.
 - (4) Lettering of sign drawn as it will appear on the erected sign. It need not be in the style of the finished sign, but must be neatly printed in the size and of a weight approximating that of the final constructed sign.
 - (5) Method and color of illumination, if any.
 - (6) Logos, emblems or additional features.
 - (7) Such additional information as the Zoning Administrator or the Planning Commission deems necessary and/or pertinent to the application.
 - (8) A drawing of the total building wall upon whose face the sign is to be displayed at a reasonable scale, preferably $\frac{1}{4}'' = 1'0''$.
 - (e) Color swatches or samples depicting actual sign colors and materials shall accompany applications for sign permits for shopping centers and office buildings with multiple wall signs.
 - (f) Where the Zoning Administrator or Planning Commission determines that certain requirements of this Section are not necessary to the review and understanding of the application, the Zoning Administrator or the Planning Commission may waive the requirements.
- (3) Copies of the application and all plans and supplemental statements of information required therewith shall be filed with the Zoning Administrator, together with the fee

therefor as shall be established by resolution of the Village Council and which shall be sufficient to cover the cost of administration and the reasonable expenses incurred by and for inspection and review by the Village and its consultants.

SECTION 5.09(c). Granting and Issuance of Permit.

Upon receipt of all necessary submissions required by this Section, the Zoning Administrator shall review the application for conformity with the requirements of this Ordinance. At the sole discretion of the Zoning Administrator, the application may be referred to the Planning Commission for conformity with the requirements of this Ordinance. The Zoning Administrator (or the Planning Commission if the application was referred to it) shall either approve or deny the application within a reasonable time. Approval may be conditioned upon compliance with reasonable regulations or limitations having regard to the character of the sign, the surroundings in which it is to be displayed, and the purposes of this Section. If the Zoning Administrator (or the Planning Commission if the application was referred to it) approves the application, it may, at the discretion of the Zoning Administrator, be reviewed by the Building Inspector for conformity with the Village of Almont Building Code standards and, if in compliance therewith, the Zoning Administrator shall issue a permit. A permit issued hereunder shall not be assigned or transferred in any manner if the sign or signs covered by the permit are to be altered.


Section 19.02 Jurisdiction

The Board of Zoning Appeals shall have the following powers:

1. To hear and decide appeals where it is alleged there is error of law in any order, requirement, decision or determination made by the Zoning Administrator or Planning Commission in the administration or enforcement of this Ordinance.

The undersigned President and Clerk of the Village of Almont hereby certify that this Amendatory Ordinance was adopted at a meeting of the Almont Village Council held on the 16th day of January, 2001 and was published in the *Tri-City Times* on the 24th day of January, 2001. The Ordinance was made effective as of said date of publication.


Sally McCrea
Clerk


Steven Schneider
President